## Fresh Fruit and Vegetable Program (FFVP) Equipment Justification Form

Equipment over the cost of \$250 that is purchased with FFVP funds must receive approval from the Wisconsin Department of Public Instruction to be eligible for reimbursement. Complete the form below and submit via email to <a href="FFVP@dpi.wi.gov">FFVP@dpi.wi.gov</a> or by fax to 608-267-0363. Obtaining pre-approval is strongly recommended prior to purchase of equipment. **No equipment will be approved for reimbursement without a completed justification form.** All equipment over the cost of \$250 must be purchased prior to December 31, 2017.

School District				
Building Site/School				
Name				
<b>Contact Person</b>				
Equipment				
Requested				
Total Cost of Equipment	\$			
Justification of Equipment				
Lquipment				
Will this piece of	Yes			
equipment be used	103			
exclusively for	».T			O/ managed day DEVID
FFVP? If no, what	No	_		% prorated to FFVP
percent of cost will be		_		
prorated to FFVP?		3	)	(cost attributed to FFVP)
Why is the current				
equipment not				
sufficient for needs?				

DPI use only:			
Cost Approved:	Cost Denied:	Signature:	Date: